

REQUESTED BACKGROUND CHECK

Please CHECK which type of background check you are being fingerprinted for

	Type of Employee/Parishioner	Type of Background Check
☐	Volunteer - Resident of Ohio > 5 years	BCI Only - 2151 86
☐	Volunteer - Resident of Ohio < 5 years	BCI & FBI - 2151 86
☐	Parish Employee	BCI Only - 2151 86
☐	Licensed School Employee	BCI & FBI - 3319 291
☐	Non-Licensed School Employee	BCI & FBI - 3319 39b3
☐	Licensed School Employee - 5 year renewal	FBI Only - 3319 291

Applicant Information:

Name: _____

SS Number: _____ - _____ - _____

Address: _____

Date of Birth: _____

City, State, Zip: _____

Email: _____

Daytime Phone Number: (_____) _____ - _____

- WHAT SCHOOL/PARISH ARE YOU DOING THIS FOR? _____

BCI only

Results will be POSTED to the below
account on the *WEB RESULTS SYSTEM*:

Account Name: Diocese of Columbus

*(Results are posted to the NBCI web site and email
notification is sent to the authorized recipient)*

FBI or Both, BCI & FBI mail to:

Company Name: Diocese of Columbus

Contact: Safe Environment Office

Address: 197 E. Gay Street
Columbus, OH 43215

RELEASE OF BACKGROUND CHECK RESULTS

I hereby certify that I have given St Brigid of Kildare permission to obtain all criminal history information pertaining to me in the files of the Ohio Bureau of Criminal Identification and Investigation (BCI&I), the Federal Bureau of Investigation (FBI) (if requested), and release that information to the company/agency /individual indicated above.

By placing my fingerprint images on the WEBCHECK Scanner, I am authorizing BCI&I to release criminal history information about me to St Brigid of Kildare and the company/agency /individual indicated above. I hereby release BCI&I and any and all individuals connected therewith from all liability in connection with the dissemination of such criminal history information.

I understand St Brigid of Kildare cannot guarantee that my fingerprint images will be deemed readable by BCI&I, in which case I may need to be re-fingerprinted. I understand this does not constitute a refund due to charges incurred by BCI&I immediately after the data is transmitted. St Brigid of Kildare will assist me with the process to complete this background check if I am rejected a second time.

I understand that using the WEBCHECK System returns a "no hit" (those containing no criminal history) result within (10) ten business days or sooner or a "mailed" result (those that contain a criminal arrest history) could take up to (30) thirty business days before being forwarded to the requested destination.

Signature: _____

Date: _____

FOR OFFICE USE ONLY

SITE: _____ Prints Taken By: _____ Date Processed: _____ Processed By: _____