



SAINT COLUMBA
CATHOLIC CHURCH

342 Iron Street,
Bloomsburg, PA 17815
570.784.0801
www.saintcolumbachurch.org

Parish Event Communication Agreement

Thank you for organizing a Parish Event! These events involve teamwork with the Parish Staff, and therefore we ask all Event Organizers to sign an agreement so that all parties understand how these events are Communicated to the public. Please communicate any requests or questions to: CChayko@saintcolumbachurch.org

I understand that:

*A) The Saint Columba Parish Office is solely responsible for promotion of parish events. **This includes:***

- 1. Any Social Media Pages for Saint Columba events*
- 2. Any Social Media Event Pages (invitation to the event)*
- 3. All poster design*
- 4. All poster display on church property*
- 5. Communication to neighboring churches*
- 6. Communication with neighboring websites/news outlets*

B) I understand that my team may elect to hang posters around town, but only with permission of local businesses. I will not hang any posters on church property without permission.

Signed: _____

Date: _____