



BAPTISM GUIDELINES

Welcome to St. Genevieve Catholic Church and thank you for taking this first step with your child on a life long journey of faith.

Baptism is the gateway to all the other Sacraments in the Church and the means by which the candidate becomes a member of the Church. It welcomes your child into a faith community. It also welcomes you, your family and the godparents to share that same experience.

You and the godparents you choose are about to make an impact on the faith of a young life. Your role during your child's Baptism is one which calls you to make a promise, on behalf of that child that will teach him or her by word and action about God and the faith.

Below is information that will help you prepare to celebrate the Sacrament of Baptism:

- 1) Baptismal seminars are currently being done online with our Formed Subscription. Call the church office for instructions.
- 2) Baptisms are held on the last Sunday of the month after the 10:30a.m. Mass.
- 3) Please check with the church office to confirm your date.
- 4) To be a baptismal godparent one should be: A Catholic, at least 16 years of age, and must have received the Sacrament of Confirmation. Because the godparent plays an important role in assisting the parents in raising the child in the Catholic faith, the godparent must also be "living a life of faith" reflecting the function he or she will undertake. See Godparent Eligibility forms.
- 5) One godparent fulfills the requirement and, if there are two, it has to be one *male* and *female* godparent.
- 6) A baptized person who belongs to a **NON-CATHOLIC** ecclesial community cannot take part as a godparent but may participate as a Christian Witness, provided that there is one Catholic sponsor present.
- 7) A married person who has not been married according to the laws of the Catholic Church by a priest or deacon; or married by a minister with proper dispensation from their Bishop; or has not had their wedding validated (blessed) by the Catholic Church, cannot serve as a Godparent.
- 8) A single person must be living a Christian life in accordance with the laws of the Catholic Church and is not cohabitating (living with someone outside of marriage).
- 9) Baptized Catholics **CANNOT** be Christian witnesses.
- 10) An informational/registration form must be filled out on each child along with a copy of their birth certificate (or proof of live birth from hospital, if birth certificate not yet received). Each Godparent must complete the Godparent eligibility form and attach a certified copy of their **FULL** Baptism certificate (this certificate lists all Sacraments).
- 11) A Baptismal stipend of \$25.00 is necessary to help defray the cost of materials and supplies and should be paid no later than the time of baptism.

These guidelines are provided for this parish and are in consonance with the guidelines set by the Diocese. We hope this will help you with any questions you may have about the Sacrament. The seminar will help you with understanding the role you and your child's sponsors will have in your child's faith journey beginning with the Sacrament of Baptism.

St. Genevieve offers many opportunities for you to share the gifts God has given you with others. If you would like more information concerning our ministries, please don't hesitate to call 985-446-5571.



St. Genevieve Catholic Church

985-446-5571

BAPTISM INTAKE FORM

Full name of Child to be Baptized: _____

Child's Date of Birth: _____

Proposed Date of Baptism: _____

Child's City, State of Birth _____

Proposed Celebrant of Baptism: _____

(if the Priest or Deacon is not from this diocese, please have him submit a Letter of Suitability to:

The Office of the Bishop, Diocese of Houma-Thibodaux, P. O. Box 505, Schriever, LA 70395

Father's Name: _____

Mother's Name: _____

(must include maiden name)

Father's Religion: _____

Mother's Religion: _____

Father's Phone: _____

Mother's Phone: _____

Home/Mailing Address: _____

Church Parish of Registration: _____

If not registered at any parish, would you like to join ours? ☐ Yes ☐ Not at this time

**If registered at another parish, a letter of permission must be sent by your priest.*

GODPARENT INFORMATION

1. In a typical celebration, there must be at least (1) confirmed godparent, if two confirmed—one male and one female.
2. To be eligible as a godparent, please have each one fill out a separate Godparent Eligibility Form.
3. A baptized Christian (who is **NOT** Catholic) may be considered as a Christian Witness provided there is one confirmed godparent present.
4. If the confirmed godparent is unable to be present at the time of the baptism, please speak with your proposed celebrant for guidance.

Godfather's Name: _____

Godmother's Name: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

Christian Witness' Name: _____

Phone: _____

(Church of Baptism): _____

If you have any questions, please call us at (985) 446-5571. Once you have completed this form, please drop it off at the office, mail it to us or send it electronically. You can find all of our contact information here: 985-446-5571, stgenevievechurch@htdiocese.org, 815 Barbier Avenue, Thibodaux, LA 70301. **All paperwork is due one week prior to Baptism .**

FOR OFFICE USE ONLY

Certificate _____ Census Card _____ Parish List _____ Bulletin Date _____ Reg. # _____

Birth Certificate/Proof of Birth ☐ Full Baptism Certs./Godparents ☐ GF ☐ GM Eligibility Form ☐ GF ☐ GM

Baptism Seminar Attendance: ☐ Father ☐ Mother ☐ GF ☐ GM ☐ Fee Paid CK# _____ ☐ Cash



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GODPARENT ELIGIBILITY FORM

All godparent candidates must fill out this section regardless of where they are registered. Please return this form to St. Genevieve Catholic Church electronically or by mail along with a certified copy of your FULL Baptism certificate (should list all sacraments, including Confirmation). Thank you.

Name of Child to be Baptized: _____

Parent Name (s): _____

Godparent Full Name: _____

Phone: _____

Email: _____

Godparent Church of Registration: _____

IMPORTANT: All items below must be INITIALED by the godparent personally in order to be eligible. In doing so, the godparent candidate declares, with God as the witness, all of them to be true. If he/she is unable to comply with any of items, he/she must speak to his/her Pastor before taking the next step.

As a candidate for the responsibilities of a godparent, I declare that:

_____ I am at least 16 years of age and am not the father, mother, or legal guardian of the child to be baptized.

_____ I am a baptized Christian who has received the Sacrament of Confirmation in the Catholic Church.

Church of Baptism: _____

Church of Marriage: _____

_____ I am a registered, active and supporting member of my parish.

_____ I am not subject to any canonical impediment due to cohabitation or civil marriage outside of what's recognized validly by the Catholic Church. Neither am I subject to censure nor prohibition by Church authorities to receive the sacraments because of a canonical penalty.

_____ I believe what the Catholic Church teaches and I make a serious effort to live my life according to the Gospel and worthy of imitation by the person I am sponsoring. I realize the great honor and responsibility placed on me before God and the Church in serving as a godparent. I intend to encourage and support the person I am sponsoring in the practice of the Catholic faith by my word and example.

Godparent Signature

Printed Name

NOTE: If the godparent-candidate is not a registered member of this parish, then he or she must get the Pastor or Associate Pastor of his/her parish of registration to fill out the section below.

Name of Catholic Priest: _____

Name of Church Parish: _____

Address: _____

Phone: _____

Signature of Priest: _____

Date