

ST. MARY'S FAITH FORMATION ARRIVAL/DISMISSAL PROCEDURES

Our arrival and dismissal procedures are in place to ensure the safety and well-being of the children in our Faith Formation Program. Please follow the procedures we have in place to allow for everyone's safety.

We will be asking parents to volunteer to help us with arrival & dismissal. A Sign-up Genius will be used to help with scheduling.

The parish has Mass 4 times each weekend; Saturday Vigil @ 5PM, Sunday @ 8AM, 9:30AM & 11AM.

There is a Family Mass at the 9:30 AM scheduled once a month.

Children will participate in the Mass through reading, ushering, bringing up the gifts and singing.

We have 2 sessions of Faith Formation:

1st Session – 8:15AM - 9:20AM & 2nd Session- 10:45AM – 11:50PM

Both sessions are in person.

ARRIVAL PROCEDURES

Doors to the school are locked at 8:20AM for the 1st session as sessions begin at 8:15AM. Please be on time.

FAMILIES WITH CHILDREN IN GRADES PreK-3 ONLY – Families with Children in grades PreK-3 will park in the north parking lot (the lot with the playground) walk your child(ren) to the school and will be met by a volunteer at the door to the lower unit to be shown to their classroom to meet their teacher. Your child will enter the building thru the walkway leading to the St. Joseph's garden. **See Classroom Map.**

FAMILIES WITH CHILDREN IN GRADES K-6 – You will park in the north parking lot (lot with the playground) walk all of your children into the building (see above in Grades PreK-3). Your 4-6th graders are to go to the left of the walkway to meet our volunteer at the upper unit entrance and go to their classroom to meet their teacher. **See Classroom Map.**

FAMILIES WITH CHILDREN IN ONLY GRADES 4-6 - You will be dropping off your child curbside at the furthest door to the left (Door C) to St. Mary School. **A Parking Lot map is included for curbside.**

Older siblings in grades 4-6 are not allowed to walk-in their younger siblings.

Notes for Everyone-

- **Please do not park in any of the Fire Lanes in the Church parking lots.** Emergency vehicles need to be able to access the parking lots quickly.
- Please be courteous and attentive to our parking volunteers. They are volunteers working to make the drop off and pick up process go safely and smoothly for you and your children. .

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DISMISSAL PROCEDURES

In the First Session, your cooperation is needed at dismissal because we will have people arriving for the 9:30 Mass. **Parents are to pick up their children for Mass if they are attending the 9:30 Mass.**

Please be considerate to your child's Faith Formation Teacher and arrive on time for pick up.

FAMILIES WITH CHILDREN IN GRADES PreK-3 ONLY- Families need to park in the North Parking Lot and meet your child at the outside entrance to their classroom. **Children in Room 2 (2nd Grade FR/FC Prep) will be dismissed through Room 3 or 4. Children in Room 5 (3rd Grade) will be dismissed through Room 3 or 4. See Classroom Map.**

FAMILIES WITH CHILDREN IN GRADES PreK-6 – Families will need to park in the North Parking lot and pick up their PreK - 3rd graders at the Pick-up Waiting Area. The 4th -6th grade children with younger siblings will be walked over to the **Pick-up waiting area** by our volunteer. Teachers or volunteers will be waiting with the children. **See Classroom Map.**

Older siblings in grades 4-6 are not allowed to pick up younger siblings.

FAMILIES WITH CHILDREN IN GRADES 4-6 ONLY- You will pick up your child curbside as you did at arrival. Parking Volunteers will be outside with the children to be sure children wait for their parents to pick them up. **Please follow the directions of the Parking Volunteers to make this process run safely and smoothly.**

- Under no circumstances can children in any grade walk over to the Church for Mass unattended by a parent/guardian.
- Due to the arrival and departure of parishioners for masses, for your child's safety, they cannot meet their parents at their car. Parents need to meet the younger children at the outside entrance as designated on the classroom map. A volunteer will walk older siblings over from the upper unit classrooms to the waiting area. **See Classroom Map.**

We thank you for your cooperation and understanding. We are looking forward to another wonderful year of Faith Formation for your children.