

Diocese of Saint Petersburg Diaconate
Formation [Internship](#) Program
Supervisor and Intern Meeting Form

Meeting 1 Date: _____ Time: _____ Supervisor Initials _____

Meeting 2 Date: _____ Time: _____ Supervisor Initials _____

Meeting 3 Date: _____ Time: _____ Supervisor Initials _____

Meeting 4 Date: _____ Time: _____ Supervisor Initials _____

Meeting 5 Date: _____ Time: _____ Supervisor Initials _____

Meeting 6 Date: _____ Time: _____ Supervisor Initials _____

Meeting 7 Date: _____ Time: _____ Supervisor Initials _____

Final Meeting to Discuss Evaluation:

Final Meeting Date: _____ Time _____ Supervisor Initials _____

Supervisor Evaluation

Regular meetings between you and your supervisor are not optional, and a record of the meetings is part of the supervisor evaluation form. The Supervisor & Intern Meeting Record Form should be included with the evaluation and reflection paper. Even though the Supervisor evaluations will be forwarded by you, your signature on the supervisor evaluation indicates that you have met with your supervisor and discussed the evaluation. Internships are not complete without a supervisor's evaluation.

Supervisor Notes: