# School Emergency Drills
## Documentation Form

**Type of Drill** At least 1 of these drills must be held during lunch or recess period, or when large number of students is NOT in the classroom

- ☐ Fire Drill (5 required)
  3 drills before Dec 1
  2 drills during remaining part of the school year
  Reasonable space between each drill
- ☑ Tornado Drill (2 required)
  1 drill must be during March
- ☐ Lock Down/Shelter in Place Drill (3 required) 1 drill before Dec 1
  At least 1 drill after Jan 1
  Reasonable space between each drill

**Time of Drill**

- ☐ Standard
- ☐ Class Change
- ☐ Recess
- ☐ Other Events

Name of Reporting School: Holy Spirit School Year: 26-27

Date of Drill: 11-5-26 Time drill was held: 9:30 (pm/am)

Exact time required to evacuate/shelter/secure: N/A

Total Participants: 424

Remarks: _____

This report is for Tornado emergency drill # 1 for school year 26-27.

Name of person conducting drill: Patrick Kalahar

Title of person conducting drill: Principal

Signature of person conducting drill: _____

Drill Was Coordinated With:

- ☐ Emergency Management Coordinator
  Name & Title _____

**AND**

- ☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title _____

**OR**

- ☐ Fire (fire chief or designee)
  Name & Title _____