

SMI Publicity Request

BULLETIN ARTICLES: Submit to Diane Brunsting at bulletin@smip.org 14 days in advance of the Sunday run date. *Note:* Article submission deadlines may change throughout the year due to early deadlines by the printing company. Ministry leaders will be notified of changes as soon as possible.

WEBSITE, COMMONS MONITORS & SOCIAL MEDIA: Submit to Jackson Brunsting at jbrunsting@smip.org 14 days in advance of the desired run date.

PUBLICITY OUTSIDE OF THE PARISH: Submit to Pam Angelus at pangelus@smip.org 14 days in advance of the desired run date. *Note:* Decisions about external advertising are at the discretion of the parish.

MASS ANNOUNCEMENTS: Submit to Anthony Zeszut at azeszut@smip.org by the Monday prior to the weekend of your requested run date. *Note:* Mass Announcements are for events happening on weekends when parishioners are on site for Mass. Additional announcements are at the pastor's discretion.

SMIP reserves the right to re-format any article or announcement.

Event Name:	
Event Dates/s:	
Name & Email:	

Type your article/announcement in the large framed space below. Type a short, 3-4 sentence blurb for your event in the first, smaller framed space below for social media, etc. Please do not exceed the size of the text box.

REQUESTED RUN DATES	
Bulletin Article:	
Website/Monitors/Social Media:	
External Advertising:	
Mass Announcement:	

IMAGES MUST BE FREE, NOT COPYRIGHTED AND SENT AS A SEPARATE FILE. Use [Needpix.com](https://www.needpix.com), [Unsplash.com](https://unsplash.com), [Pixabay.com](https://pixabay.com) or [Pexels.com](https://www.pexels.com) for a large range of free choices.

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