

**St Francis de Sales  
Parish Pastoral Council (PPC)  
Meeting Minutes – April 21, 2026, 7pm  
SFdS School Cafeteria**

**Attendance** – John Bruening, John Mitchell, Fr Mike Nartker, Bro Paul Hoffman, Lee Burroughs, Woody Widman, Rosemary Byes, Mary Kishman

1. **Welcome & Opening Prayer** – Brother Paul led the group in an opening prayer. John Bruening distributed the agenda.
2. **Finance** - John Mitchell reported that as of February 22, ½% off in collections compared to last year. Finance Committee is hopeful the Parish will finish on budget at the end of this fiscal year. We have an operating deficit of \$123,632 at 2/3 through the fiscal year. Still waiting on some EdChoice funds. We did have some unexpected expenses such as the need to replace the freezer at a cost of \$10,000. We have not yet made the *Investment Fund* transfer. Our plan was to “buy low and sell high”. If the market is not favorable to this plan our alternative will be to invest \$100,000 per month over 5 months. Brother Paul stated that EdChoice will remain in place for the foreseeable future until a decision about its future is decided in the courts.
3. **Synod Survey Update** – The results of the *Synod Survey* were shared with the Parish community on April 12. A summary was placed in the bulletin and copies in the kiosk. Also, a letter was sent to Archbishop Casey summarizing the Parish Synod efforts and expressing Parish support for the upcoming Archdiocese Synod. This letter was also placed in the bulletin and kiosk. Brother Paul verified that the Archbishop did receive the letter. The next step is to develop a strategic plan. A facilitator will be hired to help with this process. Two individuals are possible candidates one is Ann Maxfield. Ann facilitated the development of the Strategic Plan for the Center for Respite Care. She has many years of experience; John Mitchell knows her well. We anticipate 3-4 sessions and approximate fee of \$2,000 for the services. John is waiting for a response from Ann Maxfield. The sessions will have members of the Task Force and Parish Pastoral Council.
4. **Audit** – The Archdiocese will be conducting an audit of the school and parish. It will be a 2–3-day process starting about August 10. We must make sure items needing attention in the previous audit have been addressed. A team from the Archdiocese will conduct the audit.
5. **HVAC, Rooftops and VRF** – One of the older rooftop units is not functioning but we will not replace it now since the new systems will be installed over the break. If necessary, we can install some window units. The VRF system is still “a work in progress”. We have 1 proposal but need 2 more. John B. will reach out to Energy Optimizers to see if interested.
6. **Window Update** – Installation going well. Most of the remaining windows will be installed during the break. The windows in each classroom will have the capacity for a window AC unit if necessary.

7. **Parish Picnic** – Mary stated all three food trucks have been secured. They are the same as last year; Graeter’s, Red Sesame and City Smash. The Green Team would like permission to recycle the plastic eating utensils, cans and bottles. Receptacles will be supplied by the Green Team. The Team also asked about using some “reusable plastic tablecloths”. PPC is supportive of recycling at the picnic but do not want to use “reusable plastic tablecloths” because storage and ongoing care is an issue. Mary K. asked if anyone had approached Peg S. about flowers and fruit for the picnic; No one has approached her. John B. asked Mary to communicate with Peg about this. There should be NO pressure for Peg to do it.
8. **Dr Rae Hartman Scholarships** – The selection process is under way. This year we solicited teachers for possible recipients. It is our plan to invite the Hartman scholarship recipients and their families to the picnic. We will also pay homage to Dr Rae Hartman for these scholarships. John M anticipates purchasing backpacks and Mary K. will purchase supplies. John will check with the principal before purchasing to make sure the items were beneficial. JoAnn B. can speak with last year’s recipients to find out how useful these items were. Mary K suggested getting a *plaque to list the Dr. Rae Hartman scholarship recipients* each year similar to the plaque we purchased for the Delores Staples award. *PPC agreed with this suggestion.*
9. **Pavement Repair** – The school and church pavement is in need of repair. We plan to patch and reseal. John B. approached MAC 7 to do the work; we are waiting for a proposal.
10. **Sinkhole** - The “sinkhole” is another project. The hole must be excavated to determine the cause before a repair can be completed.
11. **Church Doors** – John B. has approached Beischel Building as an alternative to Weberding for the doors. Beischel has done much work for the Archdiocese. All new doors would be \$219,000. John is waiting for a proposal. The council discussed the door situation at length. Restoring the current doors will be a very laborious, time-consuming process. New doors might be our best option. No final decision was made.
12. **Facilities Support** – We still have seen no interest in the position and are still exploring ways to fill the position. Terry will stay on for a while.
13. **Spring Clean Up of Grounds** – Spring planting is the Saturday before Mother’s Day which is May 9. Mulching will be June 27. John B. will purchase 6.5 yds. Of mulch. We will advertise the mulching date in the bulletin.
14. **Beacons of Light and St Francis de Sales and Annunciation Parishes** – Fr. Mike and Br. Paul met with Father Tim at Annunciation on April 9. We will be a Family of two *Independent Parishes*. Each pastor will administer their own parish. There is no formal connection, but the two parishes may collaborate if desired. At present there is no plan to consolidate the parishes. The Marianists have no exit plan from St. Francis de Sales as long as there are personnel to staff it.
15. **Next meeting** – Tuesday, May April 19, 2026, at 7pm in the school cafeteria.

Respectfully submitted, *Mary Kishman*