

**St Francis de Sales
Parish Pastoral Council (PPC)
Meeting Minutes – May 19, 2026, 7pm
SFdS School Cafeteria**

Attendance – John Bruening, John Mitchell, Fr Mike Nartker, Bro Paul Hoffman, Lee Burroughs, Woody Widman, Joe Nurre, Rosemary Byes, Mary Kishman

1. **Welcome & Opening Prayer** – Brother Paul led the group in an opening prayer. John Bruening distributed the agenda.
2. **Finance** - John Mitchell reported that as of March 31 we are \$2,500 under in collections compared to last year despite increased attendance. At this point are $\frac{3}{4}$ of the way through the fiscal year. We will make an appeal related to Sunday collections in the future. Our intent is to keep the bequest funds for initiatives such as the Bokenkotter grants and Dr. Rae Hartman scholarships. Our budget is currently \$15,000 to the positive. As of March 31, the green certificates were \$109,685. The budget for next year is delayed due to staff absences. There will be a special Finance Committee meeting on June 1 related to the budget. Parish Pastoral Council will need to do an email vote. Mary will send put the budget information when available. Mary asked if we knew our school enrollment numbers for 2026-2027. *Parish Pastoral Council voted via email unanimously YES to approve the 2026-2027 Parish budget including the Parish School and School Cafeteria.* Brother Paul stated we will not have firm numbers until August/September. Enrollment cannot go below 200 or we lose CISE funding. We need 200-206 children.
3. **Synod Survey Update** – The last meeting was April 27. The task force received another proposal for Strategic Planning Assistance from *One Source* at the cost of \$4,075. The other proposal (Ann Maxwell) was for \$2300. One Source services would be over a 6-month time frame. Parish Pastoral Council felt One Source seemed to be more comprehensive than the 3-day consult proposed by Ms. Maxwell. *Parish Pastoral Council voted unanimously to support One Source if they agree to do the work.*
4. **HVAC, Rooftops and VRF** – Perfection Group will start on the rooftop and HVAC next week; will need to gain roof access through Mercy Neighborhood Ministries. VFR for the school is still a work in progress; we need 2 more quotes. Mechanical Optimizers, the 2nd vendor, is preparing a quote. The VFR will not happen in 2026, so window units will be used.
5. **School Windows** – All work will be completed in June.
6. **Parish Picnic** – All picnic preparations are complete. John B. will bring coolers and Phil Lewis will purchase the drinks.
7. **Blacktop Project** – The whole lot will be resurfaced and sealed. John B. secured 4 proposals. The project will cost \$90,000. Vendors were Black Dawg, JKB, Neyra, and Klekamp. This project will be completed this summer. *Parish Pastoral Council voted via email unanimously YES to approval the bid from Neyra for \$90,034.29.*

8. **Church Doors** – We have received 3 quotes: Weberding \$219,000 – Beischel \$263,000 – John McQuinn (an artisan carpenter) \$50,000. John McQuinn came with a good reputation. *Parish Pastoral Council voted unanimously YES to get a quote for one pair of doors from John McQuinn.* If we are pleased with the work, we will hire him for the remaining doors.
9. **Facilities Support** – A notice is in the bulletin about our need for this position; the announcement also remains on the Archdiocese site. No one has responded to the bulletin or Archdiocese site.
10. **Mulch** – The date for mulching was changed to June 13. John B. will purchase 6.5 yds. We will check on the school area's needs as well. John will speak with Joann about the front of the school.
11. **Beacons of Light and Parish Update** – The parish had good Sunday attendance in April due in part to Easter. Enervise has been contacted to turn on the air conditioning. Graduation is May 28 with the last day of school May 29. The Archdiocese Audit of the parish and school will begin on August 10. We are considering hiring David Abad as a part-time Director of Communications. Much more needs to be discussed about the position including responsibilities, time commitment and compensation. The timing and place for Donut Sunday has been discussed by a group in the parish; some prefer it in the cafeteria, some would like it weekly. Brother Paul stated having donuts each week would require a group to be in charge and would require a special collection to covers expenses. After a brief discussion Parish Pastoral Council decided we should keep Donut Sunday once per month holding it in the church most of the time. We could offer it quarterly, in the cafeteria. Brother Jean will be gone most of the summer at a retreat and Marianist Program in Europe. Father Mike and Brother Paul will be gone the week of June 25 for a meeting of the Marianist Province of the United States Assembly in Dayton. Brother Paul will be staying evenings during the week at Moeller with Brother Ron since he is the lone Marianist currently residing at Moeller. Brother Paul will return to SFDS during the day. Brother Ron and Brother Paul will stay at SFDS on the weekend. Nothing new has occurred with Beacons of Light except the Jesuits have taken over Resurrection Parish in Bond Hill.
12. **Dr. Rae Hartman Scholarship** – Four recipients have been selected and will be honored at Mass on July 12. The recipients are Justice Dorsey - Purcell Marian High School, Kamren McKinney - Roger Bacon, Kamontae Miller - Roger Bacon, Phillyano Waltson – DePaul Cristo Ray. Recipients and their families will be invited to the picnic.
13. **Recycling** – The parish is considering adding a recycling dumpster. John Bruening requested input from the Green Team about this idea including who would have access to it. Mary Kishman will bring up in the next meeting.
14. **Next meeting** – Tuesday, **August 18, 2026**, at 7pm in the school cafeteria.

Respectfully submitted,

Mary Kishman