Saint Matthew Parish Pastoral Council Meeting Minutes
Date/Time: Tuesday, August 18, 2026 | 7:00–8:30 p.m.
Location: Banquet Room

☒	Fr. Pat Cahill, President	☐	Kevin O'Herron, MACS Assistant Superintendent
☒	Jim Kelley, Chairperson	☐	Diane Kiradjieff, Director of Faith Formation
☒	Vernon Roberts Vice Chairperson (by phone)	☐	Antoinette Usher, Chief Operating Officer
☐	David Scibor, Secretary (excused)	☒	Peggy Peterson, Finance Council Liaison
☒	Sharon Doerer	☐	- Open - , Youth Representative
☒	David Piho	☐	
☒	David Turner	☐	
☒	Scott Kennedy	☐	
☒	Anne Ibekwe	☐	
☐	Lennie Cox	☐	
☒	Liliana Salas		Guests:
☐	Alexa Warner	☐	Tom Barry (alternate)
☐	Maria Rosato	☒	Tanya Eaton (new St Matthew School principal)
☒	Joe Linus	☐	
☒	Mackenzie Keebler	☐	
☐	Vince Casingal	☐	

1. Opening

- Opening prayer led by Joe Linus.

2. Approval of Previous Meeting Minutes

- Dave Turner moved to approve the previous meeting minutes.
- David Piho seconded the motion.
- The motion carried.

3. Finance Council Update

Peggy Peterson presented the Finance Council report.

Highlights included:

- The parish cash position increased by $385 thousand for the month ending July. Primarily from operating income (~$300k) plus interest income that is paid the first month of every quarter.

- Offertory was 12% favorable to budget and up 11% over last July.
- The parish has reached 99% of its Diocesan Support Appeal (DSA) goal.

4. Selection Process for 2026-2027 Parish Council Officers

Four vacancies to be filled (2 terms completed, one vacated, Youth representative).

- Father Cahill proposed Tom Barry (current alternate) to fill the remainder of the term vacated by Lennie Cox
- Council observed Father Cahill draw Michael Martin by lot to serve a new 3-year term.
- Father Cahill proposed Edwin Francis to serve a new 3-year term.
- Council observed Father Cahill draw Kevin Micus by lot to serve as the new Alternate.
- Parish Youth Ministry staff will recommend the new Youth representative.

Jim Kelley will contact Michael Martin, Edwin Francis, and Kevin Micus.

5. Selection Process for 2026-2027 Parish Council Officers

- New officers will be selected at the September meeting.
- Current officers (Kelly, Roberts, Scibor) are willing to continue serving if the Council would prefer.

6. Parish Planning Process Update

The Council reviewed progress on the Parish Pastoral Plan, which is being developed across 13 planning categories.

Key updates included:

- Council reviewed an Executive Summary prepared by Antoinette Usher.
- Council debated whether the one-page Executive Summary was sufficient to identify aspects of the plan corresponding to the 8 commissions.
- Vernon will prepare a more enhanced summary and will also make the full Plan available to Council members for review.
- The full Plan is to be submitted to the Chancery the week of August 24th, in advance of Father Cahill's meeting with Bishop Martin on September 2nd.
- Council members were encouraged to reply-all with any comments or questions following their review of the materials.
- The planning process incorporates parish survey responses, interviews, and other parish data.

7. Parish Pasta Palooza event on August 21

- Knights of Columbus are preparing the food.
- Council Members are encouraged to attend and assist.

8. Parish 40th Anniversary Celebration Event on September 20

- 10:45 mass will be celebrated by Bishop Martin
- Festivities will occur during the afternoon and prior to 5:30 mass
- Council encouraged continued promotion of the anniversary celebration to increase awareness.

9. Updates

Discussion included:

Evangelical Catholic Partnership (Home - The Evangelical Catholic)

- Father Cahill compared this to Living Your Strengths but more spiritual. Small group format focused on spiritual formation and engagement.
- Evangelical Catholic will provide an individual that will coach and train facilitators at St Matthew.
- Bishop Martin is familiar with this from his time in campus ministry at Duke.
- Bishop Martin specifically presented this to Fathers Cahill and Roberts.
- Father Cahill supports and asked for a vote from the Council. Liliana Salas motioned to approve and Dave Turner seconded. The motion passed with all in favor.

Adult Formation / Family Life:

- Bri Bernosky will assume the staff role of leading Adult Formation.
- The job description is still in process but the responsibilities will be expanded to include Family Life Outreach

Sharing of parish council meeting minutes on website.

- Going forward, Pastoral Council Meeting minutes will be posted to the parish website.

10. Additional Items / Open Discussion

- Father and Peggy noted the upcoming resurfacing of the parking lot which will take place in phases over the coming months. Work will occur in the evenings to avoid disruption.

11. Closing

- Closing prayer led by Liliana Salas