



St. Rose

CATHOLIC CHURCH

48 EAST MAIN STREET, GIRARD, OH 44420

CCD Handbook

Important Contact Information:

Parish Office: 330-545-4351 (Monday through Friday)

St. Rose School Office: 330-545-1163 (call only during Religious Ed hours on Sundays)

Email: parish603@youngstowndiocese.org

PARISH MISSION STATEMENT

With the Eucharist as the center of our lives, the Roman Catholic Parish of St. Rose, Girard, Ohio, is blessed with a diversity of backgrounds and talents. Striving to live the Gospel of Jesus, we look to our Patroness Saint Rose and the charism of the Dominican Order to lead lives of worship, learning, and service.

PHILOSOPHY

The CCD Program of St. Rose offers a Catechetical Program within a Christ-centered community. This program exists to provide its parish children with a foundation in our Catholic beliefs and practices and respects the uniqueness of each child and the diversity of needs within its Parish family. Under the guidance of the Pastor and the Diocesan Office of Faith Formation and Lay Ecclesial Ministry, the CCD Program Director devises a Religious Education program to meet the needs of its students, challenging them to grow in the knowledge and understanding of the Catholic faith, her teachings, and her practices. The program also strives to form Missionary Disciples whose lives are founded upon Christ and His Church. Built on this firm foundation, we strive to lead our students and their families to embrace a lasting and loving relationship with Christ, made real in the virtuous way they live.

The ideals of this philosophy can **only be fulfilled through a spirit of cooperation** shared by each of the three major stakeholders of our CCD Family: **staff, parents, and students**. The quality and success of the CCD Program and the entirety of Parish Life will recognize the need for everyone to accept one another kindly; to treat each other charitably; and to be open to ideas other than one's own.

STATEMENT OF GOALS

The CCD Program of Saint Rose Church exists to provide its students and their families with a basic, yet firm foundation of religious education that is developed and nurtured within a faith-filled environment. This is accomplished when the following goals are accomplished:

1. To proclaim the message of Jesus Christ by providing a religious instruction based on Christ, the Church, Scripture, and Tradition.
2. To encourage regular and faithful reception of the Sacraments by preparing students to understand and appreciate their importance and necessity in life.
3. To foster growth in a faith community by providing valuable experiences of worship, learning, and service.
4. To encourage a spirit of charity by promoting positive Catholic Christian attitudes to one's responsibility toward God, self, and others.
5. To encourage students to take responsibility for their own learning.
6. To foster cooperation and communication among staff, parents, and students.
7. To continually review and update curriculum needs and materials.
8. To offer staff opportunities to improve teaching methods through in-service, professional magazines, and further education.

MASS ATTENDANCE

Parents have an obligation not only to ensure that a child attends Mass on Sundays and Holy Days of Obligation, but also that he/she grows in understanding and participation in the Mass. The CCD Program supplements this training. **Weekly family participation in the Mass is vital for the child, family, and for the entire parish community.** Frequent reception of the Sacraments of Penance and Holy Communion should also be a consistent and regular part of the life of every Catholic Family and supported by the CCD Program.

ADMISSION

All Catholic students living within the boundaries of St. Rose Church, as well as students who live outside the boundaries and are registered at St. Rose Church, are eligible for entry into the parish CCD Program. There will be no discrimination on the basis of race, national origin, or handicap conditions.

BAPTISMAL CERTIFICATE

All students who were **not** baptized at St. Rose Catholic Church in Girard, Ohio, are required to submit a copy of their baptismal certificate.

FEES

A fee of \$35 per child or \$90 for three or more children per household shall be paid by all parents/guardians.

DUTY OF PARENTS/GUARDIANS

As the Church teaches, parents/guardians are the first and primary educators of their children in the Faith. A parent's/guardian's greatest responsibility is to do all within their capabilities to help their children get to heaven. As such, no religious education program or course of study can replace the essential formation provided by the living example of parents/guardians. Parents/guardians are expected to pray with their children; attend Mass each Sunday and Holy Days of Obligation with their children; and provide encouragement and support for regular attendance at and participation in the religious education program.

NON-CUSTODIAL PARENTAL RIGHTS

The Religious Education Director needs to be informed by the custodial parent of the rights of a non-custodial parent.

CLASS DAYS AND TIMES

CCD sessions will be from 9:35 a.m. to 10:45 a.m. on Sundays. Refer to the CCD calendar for session dates.

ATTENDANCE—Please make note of the CCD Schedule and mark your calendar!

Regular participating attendance in classes is vital if students are to move forward in the knowledge and appreciation of their faith. Out of respect, it is important for all students to be **present and on time** for each session.

If it is known that a student will be absent, this needs to be communicated **PRIOR** to the class by calling the CCD office at (330) 545-4351. Families requiring an excused pattern of absences need to make this known to the Religious Education Director.

ABSENTEEISM

Students will be held responsible for all missed work. Parents/guardians should make necessary arrangements with their child's teacher if absences occur.

SACRAMENTS

Students in second and eighth grades will receive sacramental preparation both inside and outside of CCD classes. The CCD Office will reach out to families with specific sacramental schedules and provide more information. If your child is not in second or eighth grade and would like to receive a sacrament, please contact the CCD Office at (330) 545-4351.

EMERGENCY INFORMATION

A current medical/emergency information form will be kept on file in the office at all times. These forms will be updated yearly.

MEDICAL EMERGENCY

In case of a minor illness or injury, the student will be treated and the parent/guardian will be notified when they come to pick up their child. If there is a severe illness or injury, an ambulance will be called for the child, and the parent/guardian or persons designated by the parent/guardian will be notified immediately. **Please make sure you complete and turn in an Emergency Medical Form for each of your children!**

DISCIPLINE

Students are asked to be respectful to themselves, to others, and to their own property and property of others. Any student who interferes with a teacher who is teaching or interferes with other students who are learning will be notified by the catechist of their inappropriate behavior. This constitutes a warning. Any student who continually interferes with a teacher who is teaching or continually interferes with other students who are learning will be removed from the situation. This constitutes a second warning. If there are continued behavioral problems, the parents/guardians will be contacted and may be called to pick up the child. After this, if the behavior is repeated, the parent/guardian will be asked to sit in class with their child until the behavior is corrected.

COMPLAINT PROCEDURE

If parents/guardians have a complaint, they should **first** contact the CCD Office at (330) 545-4351. If your concerns are not rectified, then you may contact the pastor.

CHANGES IN HANDBOOK

Changes in this handbook will be announced in the church bulletin.



Family Prayer

O God, we long to know you and to love you, but the busyness of life often gets in the way. Help us to recognize the ordinary, daily ways that our family can learn about you and grow closer to you. We know that you are with us, leading us and guiding us on our way. Amen.